

CONSTITUTION

Updated May, 2017

ARTICLE I. NAME OF ORGANIZATION

The name of this organization shall be Management Information Systems Association. Management Information Systems Association may also be referred to as MISA in publicity materials, correspondence, and any other situation in which the organization is mentioned or referred to.

ARTICLE II. PURPOSE OF ORGANIZATION

The purpose of this organization shall be to promote the information systems (IS) profession and to foster interaction among professional IS organizations, students, faculty, staff and alumni. Members will be provided with the opportunity to partake in professional, academic and social activities. MISA is designed to encourage its members to be involved in the following:

- Organize events with other organizations to network outside of our business environment.
- Meet with companies to increase knowledge and skills that will prepare members for job opportunities in the field of information systems.
- Give an opportunity to MIS students to interact and share knowledge within the College of Business including: faculty, staff, alumni and students; through study groups, meetings and brainstorming sessions to discuss all MIS topics.
- Practicing the act of professionalism by providing an environment that strives for academic excellence within MISA.

ARTICLE III. MEMBERSHIP

Section A. Membership in MISA is open to all enrolled students at Florida Atlantic University. Non-enrolled students, spouses, faculty, and staff may be associate members; however, they may not vote or hold office. All members and associate members are free to leave and disassociate without fear of retribution, retaliation, or harassment.

Section B. MISA shall be in full compliance with all Federal and State nondiscrimination and equal opportunity laws, orders and regulations. MISA shall not discriminate against a Student Officer, member or prospective member on any basis identified in FAU Regulation 5.010, except if specifically exempted by law. MISA shall be open to all currently enrolled FAU Students, except if specifically exempted by law.

ARTICLE IV. UNIVERSITY REGULATIONS

Section A. MISA will abide by all Federal, State and Local Laws and FAU Regulations and policies, including but not limited to the Student Code of Conduct, Code of Academic Integrity, Regulation 4.006, Alcohol and Drug Policy, and all requirements as outlined in the Student Organization Manual.

Section B. MISA agrees to abide by Florida Anti-Hazing Law in the Student Code of Conduct and the Student Organization Manual.

ARTICLE V. OFFICERS

Section A. In order to be eligible for an officer position, candidate must meet requirements as specified by Regulation 4.006.

Section B. The officers of this association shall be President, Vice President, Treasurer, and Secretary.

Section C. The duties of each officer position are as follows:

Part 1: President's Term: One (1) academic year from Fall to Spring, applicable for reelection. Eligibility for election: Valid current member, member of MISA for at least one (1) academic year.

Duties: Oversees all MISA activities. Organizes and plans meetings before and during each semester. Presides over all meetings and events. Registers MISA events with FAU Student Activities Office, books rooms for on-campus events, applies for parking permits for on-campus events, and promotes MISA events. Helps the Vice-President to promote membership for the association.

Part 2: Vice President's Term: One (1) academic year from Fall to Spring (except in the event where a student can only commit to (1) semester because he/she is in their graduating semester), applicable for reelection. Eligibility for election: Valid current member, member of MISA for at least one (1) academic year.

Duties: Assist the President in organizing, planning and executing events for the association. Will proceed over meetings, in the absence of the President. Organizes and manages officer elections, and promotes membership for the association with the help of the President.

Part 3: Treasurer's Term: One (1) academic year from Fall to Spring (except in the event where a student can only commit to (1) semester because he/she is in their graduating semester), applicable for reelection. Eligibility for election: Valid current member

Duties: Budgets for all MISA events, collects membership application fees, pays expenses, reconciles the MISA accounts and reports financial affairs.

Part 4: Secretary's Term: One (1) academic year from Fall to Spring (except in the event where a student can only commit to (1) semester because he/she is in their graduating semester), applicable for reelection. Eligibility for election: Valid current member.

Duties: Prepares and distributes the minutes for the general membership meetings to the members. Will also prepare and distribute the minutes for the leadership meetings to all members holding office. Keeps a record of all events and helps the advisor tally all votes on Election Day.

Section D. All officers will maintain a history of their contributions to the organization within their term to provide for future officers, including any documents or notes.

Section E. The advisor and President may create additional officer and manager positions and modify or combine responsibilities of existing officers.

Section F. In the case of an officer position vacancy due to resignation, officer ineligibility, impeachment, or a similar occurrence, the officer of that position will appoint a current member to take their place for that position, contingent upon the approval of the President and Advisor.

Part 1: The faculty advisor or three current members may petition the Officers of the MISA Association to remove a student officer for cause. Such causes may include inadequate performance, non-performance, failure to faithfully follow the Code of Conduct, or extensive absences. The officers will hold a separate meeting to consider the charges. The student officer subject to the petition will be notified at least two weeks prior to the meeting and will be allowed an opportunity to respond to the charges. The student will be removed from office if and only if a 60% vote of the officers.

ARTICLE VI. ELECTIONS

Section A. Officers shall be elected at the end of the spring semester, but will not take office until the beginning of the fall semester. If an officer graduates during his term, MISA will have an election solely for that position.

Section B. The eligibility for each officer position is that the candidate running must be a valid current member of MISA. In addition, any candidate running for the President or Vice President positions must have been a member of MISA for at least one (1) year.

Section C. The voting will be conducted by secret ballot during a general MISA meeting, and each candidate will be allowed to make a brief speech prior to the ballot being conducted. The candidate for each position running with the most votes among their position runners wins.

Section D. In the event of a tie for a position, there will then be a runoff election that will follow in the same format. The results will then be distributed via E-mail to the members of MISA.

Section E. The term of an officer is from the beginning of the fall semester to then end of the spring semester. Any MISA Member can only hold one (1) officer position at any one time.

Section F. Officers may be re-elected. Candidates for re-election may not self-nominate to the same office. In order to be re-elected to the same office, the candidate must be nominated by an MISA member. The same member cannot hold the same office for more than 2 consecutive terms.

ARTICLE VII. STUDENT ORGANIZATION ADVISOR

Section A. All Registered Student Organizations must have least one advisor who is a full-time faculty, AMP or SP staff member at FAU.

Section B. The advisor's duties will consist of approving activities and assisting as a liaison between MISA and the faculty and professional community.

Section C. The faculty advisor may be appointed by the ITOM Department Chair.

ARTICLE VIII. FINANCE

Section A. MISA will raise money through membership dues, which are stated in Article X, Section A, Part 2, subject to change only at the beginning of each Fall semester of the academic calendar. The definition and purpose of membership dues are as follows:

Membership dues are optional and are not required to be a member of MISA. These dues will aid in covering any costs that are not covered through COSO funding. The majority of events planned by MISA are open to all members (paying and non-paying), in which a majority of attendees are non-due paying members and associate members. Membership payments are an optional commitment that allows a small portion of students to support the organization.

Section B. If deemed necessary by the officer board, MISA will request any events, promotional items, and any other expenses that benefits the membership of the organization to be funded by COSO funding.

ARTICLE IX. DISSOLUTION OF ORGANIZATION

In the unlikely event of dissolution of MISA, any assets and monies remaining in the treasury after the settlement of all outstanding debts shall be donated to the Electronic Frontier Foundation (<https://www.eff.org>).

ARTICLE X. ADDITIONAL MEMBERSHIP GUIDELINES

Section A. There are four types of membership one can have within MISA. These four types of membership are mutually exclusive and therefore one can only be a member in one of the four types:

Part 1: General Membership – General membership is available to all current Florida Atlantic University Students. To become general members, students must join MISA on Florida Atlantic University’s Owl Central collegiate link. General Members may attend all MISA events except for premium member exclusive events such as the annual company tour.

Part 2: Premium Membership- Premium membership is available to all current Florida Atlantic University students. Student premium members will be able to vote as long as they have paid membership fees and are currently enrolled in at least one class. Premium members may attend all events hosted by MISA. Students who graduate from the university or have not been enrolled in classes for two semesters will be converted to an alumni membership. Students who have exceeded two years of membership will be required to notify MISA if they wish to continue their membership each semester. If notification is not given after a reasonable time, their membership will be converted to Alumni.

Part 3: Alumni Membership- Alumni membership is available to all former Florida Atlantic University students. This form of membership is not eligible to vote or hold office.

Part 4: Faculty and Staff Membership- Faculty and staff membership is available to all current faculty and staff of Florida Atlantic University. This form of membership is not eligible to vote or hold office.

Section B. Membership Dues

Part 1: The officers will determine membership dues at the beginning of each fall semester. The dues will be stated on the MISA website as well as announced during the first meeting of each semester.

Part 2: Faculty, Staff and Alumni members will not be required to pay dues.

ARTICLE XI AMENDMENTS TO CONSTITUTION

Section A. This Constitution and Bylaws may be amended, suspended, added to, or stricken by a 60% vote of the student members or a 60% vote of the elected officers. All student members must be notified at least two weeks in advance of a meeting to discuss any proposed amendments.

Section B. No amendment shall be implemented without the consent of the Faculty Advisor.